BRANDON SCHOOL DISTRICT

STUDENT USE OF PRIVATE TRANSPORTATION
Non-Commercial, Non-District Owned Vehicles)

CHECKLIST

Trip Purpose and Destination: _____

_____

School: _____ Date(s) of Trip: _____

Group Being Transported: _____

Sponsor: _____

Driver's Name: _____ License No.: _____

Driver's Address: _____

Driver's Phone Number: _____

1. Driver must be approved by the appropriate administrator.
2. Driver must show proof of a valid Michigan driver license.
3. Driver must show proof of insurance. ($20,000 public liability, $20,000 personal liability, $10,00 property liability).
4. Driver must show proof of valid vehicle registration.
5. Driver must attest that the vehicle is in safe operating condition.
6. Driver must be willing to assume responsibility for supervision of students during the time they are being transported.
7. In case of an accident, the driver will immediately notify: 1) the police 2) program/building administrator.
8. The driver is required to drive in a safe and proper manner in accordance with the applicable laws and regulations governing the operation of a motor vehicle.

DRIVER'S STATEMENT

The undersigned driver certifies that; I have a valid Michigan driver's license and will be using a vehicle that is in safe operating condition with at least the minimum state-required public liability, personal liability and property damage insurance. I am willing to assume responsibility for supervising the students in my vehicle during the time they are being transported. In addition to this information, I certify that I have read the entire checklist and driver's statement including the insurance statement and certify to its accuracy.

## USE OF PRIVATE TRANSPORTATION INSURANCE STATEMENT

The Michigan No Fault Insurance Law provides that the parents' insurance policy on their child is primary with the driver of the vehicle's insurance being secondary. Therefore, it is important that the drivers of non-district owned vehicles have adequate insurance and should not rely on school district insurance alone. Automobiles not owned by the Brandon School District are covered for liability insurance only.

Signature of Driver _____ Date _____

Signature of Parent/Guardian _____ Date _____

Signature of Sponsor/Coach _____ Date _____

Signature of Administrator _____ Date _____

THE COMPLETED FORM IS TO BE SUBMITTED FOR EACH DRIVER TO THE GENERAL SCHOOL OFFICE PRIOR TO TRIP/CLASS.